

GEOGHEGANS
CHARTERED
ACCOUNTANTS



Summary of
Assets & Liabilities





Personal Details

Self

Partner

Title Mr/Mrs/Miss/Ms/Other

Forename(s)

Surname

Home Address

Telephone No.

Mobile No.

Email Address

Date of Birth

Country of Birth

Marital Status

Resident in the UK

Yes No

Yes No

NI Number

Children

1. Name

Relationship

Date of Birth

2. Name

Relationship

Date of Birth

3. Name

Relationship

Date of Birth

4. Name

Relationship

Date of Birth



Business Interests

| | Self | Partner |
|-----------------------------------|---|---|
| Self Employed | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 1. Type | Sole trader <input type="checkbox"/> Partner <input type="checkbox"/> | Sole trader <input type="checkbox"/> Partner <input type="checkbox"/> |
| Business Description | <input type="text"/> | <input type="text"/> |
| 2. Type | Sole trader <input type="checkbox"/> Partner <input type="checkbox"/> | Sole trader <input type="checkbox"/> Partner <input type="checkbox"/> |
| Business Description | <input type="text"/> | <input type="text"/> |
| Company Director | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 1. Name of Company | <input type="text"/> | <input type="text"/> |
| Details of shares held in Company | <input type="text"/> | <input type="text"/> |
| 2. Name of Company | <input type="text"/> | <input type="text"/> |
| Details of shares held in Company | <input type="text"/> | <input type="text"/> |

Other Personal Details

Notes



Personal Assets & Liabilities

| Date | | | |
|--|----------|-------------|-----------|
| Assets - Current Market Value | Self (£) | Partner (£) | Joint (£) |
| House (Main Residence) | | | |
| Investment Properties | | | |
| Other UK Homes | | | |
| Foreign Property | | | |
| Contents of Property | | | |
| Works of Art | | | |
| Rare Collections | | | |
| Quoted Shares & Securities | | | |
| Unquoted Shares & Securities (incl. AIM) | | | |
| Unit Trusts | | | |
| Personal Equity Plans | | | |
| ISAs | | | |
| Insurance Bonds | | | |
| Bank/Building Society Deposits | | | |
| National Savings Accounts | | | |
| Deposits EIS/VCT Investments | | | |
| Enterprise Zone Investments | | | |
| Share Options | | | |
| Pensions | | | |
| Business Interests | | | |
| Life Policies (Surrender Value) | | | |
| Other Assets | | | |
| Liabilities - Current Value | Self (£) | Partner (£) | Joint (£) |
| Mortgage on Main Residence | | | |
| Mortgage on Other Properties | | | |
| Other Loans | | | |
| Overdrafts | | | |
| Other Liabilities | | | |



Estate Planning & Inheritance

| | Self | Partner |
|---------------------------------------|--|--|
| Have you made a will | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| If yes, what are the main provisions? | <input type="text"/> | <input type="text"/> |
| On what date was it made? | <input type="text"/> | <input type="text"/> |
| Does it reflect your current wishes? | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Copy of will attached? | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> |

Lifetime Gift History

Please detail below any gifts made in the last 14 years

| | Self | Partner |
|---|----------------------|----------------------|
| 1. Date | <input type="text"/> | <input type="text"/> |
| Value | <input type="text"/> | <input type="text"/> |
| To Whom | <input type="text"/> | <input type="text"/> |
| Type (Exempt, Potentially Exempt, Chargeable) | <input type="text"/> | <input type="text"/> |
| Description | <input type="text"/> | <input type="text"/> |
| Notes | <input type="text"/> | <input type="text"/> |
| 2. Date | <input type="text"/> | <input type="text"/> |
| Value | <input type="text"/> | <input type="text"/> |
| To Whom | <input type="text"/> | <input type="text"/> |
| Type (Exempt, Potentially Exempt, Chargeable) | <input type="text"/> | <input type="text"/> |
| Description | <input type="text"/> | <input type="text"/> |
| Notes | <input type="text"/> | <input type="text"/> |
| + Please continue any further gifts in the box opposite | <input type="text"/> | <input type="text"/> |



Connection to Trusts

| | Self | Partner |
|--------------------------|--|--|
| 1. | | |
| Name of Trust | <input type="text"/> | <input type="text"/> |
| Type of Trust | <input type="text"/> | <input type="text"/> |
| Settlement Date | <input type="text"/> | <input type="text"/> |
| Are you: | | |
| Settlor | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Trustee | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Beneficiary | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Your Entitlement: | | |
| Assets Value (%) | <input type="text"/> | <input type="text"/> |
| Income (%) | <input type="text"/> | <input type="text"/> |
| Terms of the Trust | <input type="text"/> | <input type="text"/> |
| 2. | | |
| Name of Trust | <input type="text"/> | <input type="text"/> |
| Type of Trust | <input type="text"/> | <input type="text"/> |
| Settlement Date | <input type="text"/> | <input type="text"/> |
| Are you: | | |
| Settlor | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Trustee | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Beneficiary | Yes <input type="checkbox"/> No <input type="checkbox"/> | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Your entitlement: | | |
| Assets Value (%) | <input type="text"/> | <input type="text"/> |
| Income (%) | <input type="text"/> | <input type="text"/> |
| Terms of the Trust | <input type="text"/> | <input type="text"/> |



Details of Deceased Spouse's Estate

Spouse or civil partner's name

Date of death

Is a copy of the death certificate attached?

Yes

No

Last known permanent address

Date of marriage/civil partnership

Place of marriage/civil partnership

Name of Executor/Administrator of Estate

Address of Executor/Administrator of Estate

Did the spouse/civil partner leave will?

Yes

No

Not known

Were any deeds of variation made?

Yes

No

Not known

Are copies of the will/deeds of variation attached?

Yes

No

Not known

Was Confirmation obtained from the estate?

Yes

No

Not known

Is a copy of Confirmation attached?

Yes

No

Not known



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“In this world nothing can be said to be certain, except death and taxes.”

BENJAMIN FRANKLIN (1706 - 1790)

“A little learning is a dangerous thing.”

ALEXANDER POPE (1688 – 1744)

“The strength of a chain, according to an old observation, was the strength of the weakest link.”

WILLIAM WINDHAM, 1812

The one tax that people tend to ignore or indeed do not want to think about is inheritance tax because it means considering our own mortality. However it is often the simplest tax to plan for and everyone should consider having:

- A well prepared, current Will
- An up to date summary of personal assets and liabilities
- An awareness of the exposure to inheritance tax and planning ahead to mitigate it.

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